The KPI Dictionary

4,800+ Key Performance Indicator definitions

Volume 2: Industries



© 2015 The KPI Institute Ltd. All Rights Reserved. ISBN 13: 978-1511828772 ISBN 10: 1511828773

This dictionary is the result of primary research conducted by the KPI Institute. It is available in PDF format on the smartKPIs.com website. Terms of use available at: http://www.smartkpis.com/terms-of-use.html ('Premium content terms').

An appropriate citation for this dictionary is:

The KPI Institute (2015), KPI Dictionary - 4,800+ Key Performance Indicator Definitions, Volume 2: Industries, Melbourne, Australia

Indemnity statement

The KPI Institute has taken due care in preparing the analysis contained in this dictionary. However, noting that some of the data used for the analysis has been provided by third parties, The KPI Institute gives no warranty to the accuracy, reliability, fitness for purpose, or otherwise of the information. The KPI Institute shall have no liability for errors, omissions or inadequacies in the information contained herein or for interpretations thereof. The opinions expressed herein are subject to change without notice. For the latest version of the documentation, smartKPIs Premium should be consulted.

Published by:

The KPI Institute

The KPI Institute Life.lab Building 198 Harbour Esplanade, Suite 606 Melbourne Docklands, VIC 3008, Australia

Telephone

Headquarters: +61 3 9028 2223 Middle East Division: +971 4 311 6556 European Division: +40 3 6942 6935 South East Asia Division: +60 3 2742 1357

E-mail: office@kpiinstitute.org

www.kpiinstitute.org | www.smartKPIs.com

Table of Contents

4	Introduction	162	Government - State / Federal
5	About KPIs	162	Agriculture, Fisheries and Forestry
6	KPIs Naturally	166	Education
8	How to use this book	173	Employment and Workplace Relations
10	KPI Taxonomy	178	Finance / Treasury
12	Agriculture	180	Foreign Affairs and Trade
12	Crops	181	General State Administration
16	Forestry and Logging	182	Healthcare
19	Livestock, Hunting and Fishing	192	Human / Social Services
30	Arts and Culture	194	Law and Justice
30	Event Production and Promotion	203	Military, Security and Defense
32	Libraries and Archives	205	Resources and Energy
40	Museums	210	Tourism
43	Construction & Capital Works	216	Transportation and Infrastructure
43	Civil Engineering	221	Healthcare
46	Construction of Buildings	221	Emergency Response / Ambulance Services
51	Customs	225	Healthcare Support Services
51	Border Protection and Enforcement	228	Hospitals
54	Compliance and Risk Management	238	Medical Laboratory
56	Customs Administration	241	Medical Practice
58	Immigration and Travel	247	Preventive Healthcare
60	Revenue Collection	250	Veterinary Medicine
62	Trade Facilitation	251	Hospitality & Tourism
64	Education & Training	251	Food and Beverage Service
64	Academic Education	256	Hotel / Accommodation
74	Colleges and Universities	263	Tour Operator
76	Training and Other Education	265	Travel Agency
79	Financial Institutions	267	Infrastructure Operations
79	Banking and Credit	267	Airports
85	Insurance	274	Ports
90	Investments	283	Railways
94	Mortgages	286	Roads
96	Government - Local	293	Manufacturing
96	Budget and Finance	297	Media
99	Community - Quality of Life	297	Broadcasting (TV and Radio)
102	Culture, Recreation and Entertainment	301	Film and Music
106	Economic & Business Affairs	305	Social Media
114	Environment	307	Non-profit / Non-governmental
121	General Local Administration	313	Postal and Courier Services
126	Public Safety		
136	Public Services		

Social Services

149

319	Professional Services	443	Utilities
319	Accounting Services	443	Electricity
321	Business Consulting	452	Natural Gas
324	Engineering	457	Water and Sewage
328	Legal Practice	471	Related publications from The KPI Institute
333	Recruitment / Employment Activities	472	Top 25 KPIs Reports
336	Publishing	473	2013 - 2014 Top KPIs Reports
340	Real Estate / Property	474	The KPI Institute Professional
340	Property Management		Certification Programs
348	Real Estate Development	475	Certification Programs Infographic 2015
350	Real Estate Transactions		
353	Resources		
353	Coal and Minerals Mining		
360	Oil and Gas		
364	Sustainability / Green Energy		
369	Retail		
374	Sport Management		
374	Coaching / Training		
376	Sport Club Management		
378	Sport Event Organization		
382	Sports		
382	American Football		
384	Badminton		
385	Baseball		
388	Basketball		
390	Cricket		
391	Football / Soccer		
394	Rugby		
395	Tennis		
398	Telecommunications / Call Center		
398	Call Center		
403	FTTX		
405	Telecommunications		
409	Transportation		
409	Airlines		
418	Land Transport (Road & Rail)		
426	Local Public Transport		
432	Marine Transport / Shipping		
440	Taxi		

Introduction

ictionaries have been around for centuries and their main function is to provide conceptual or linguistic definitions, along with information about the correct language usage. The earliest historical mention of a dictionary is from Babylon, in the 6th century BC. The Chinese had their first written dictionary in 100 AD, while Japanese history mentions its first dictionary in the 7th century AD. In Europe, the earliest dictionaries didn't contain definitions of words. Instead, they were bilingual dictionaries, meaning you could look up a French word and find its English equivalent, or vice versa. The first English alphabetical dictionary, called "A Table Alphabetical" was published in London in 1604.

KPI Dictionary - 4,800+ Key Performance Indicator Definitions, Volume 2: Industries is a novelty in the field and distinguishes itself from the classical structure of a dictionary in that it shows the performance indicators grouped into 25 main industries, each having several subcategories. The dictionary not only defines the indicators, but also contains an explicit presentation of the calculation formula.









The KPI Institute is the global authority on Key Performance Indicators (KPIs) research and education, providing through its publications and training courses insights on how to measure and learn with KPIs. It developed the first KPI Management Framework and operates several research programs dedicated to performance management, strategy, Balanced Scorecard and key performance indicators. It operates smartKPIs.com, the result of the research program dedicated to documenting and cataloguing how KPIs are used in practice. It is an online portal containing the largest collection of well documented KPI examples, supported by a community of tens of thousands of members.

Over the last 10 years, The KPI Institute team has:

- Documented 7,000+ KPIs with Premium Documentation from 16 functional areas and 25 industries;
- Reviewed 1,000+ performance reports from 125 countries;
- Referenced 30,000+ resources (books, articles, performance reports) as part of the documentation process;
- Developed over 150 KPI Dashboards and Balanced Scorecards;
- Delivered training courses in 25 countries on 6 continents;
- Assisted over 28,000 organizations in finding solutions for their KPI needs;
- Trained over 2,500 participants from 40 countries on how to work rigorously with KPIs.

The main activities of The KPI Institute include:

Research - contributing to the development of the performance management discipline by actively researching and publishing articles on this matter. Driven by the belief that progress in management science emerges from practice, the research programs are aimed at reviewing KPI and performance management examples, as used in various countries, functional areas and industries.

Publications - in order to facilitate the identification and usage of KPIs in practice, The KPI Institute has developed the Top KPIs Reports collection, along with more extensive resources, like The KPI Compendium and KPI Dictionaries. Also, to help organizations design or improve their performance management architecture, The KPI Institute offers the Toolkit series, containing editable templates, customized for specific industries and functional areas. Interesting articles on topics related to performance management are accessible to the public through Performance Magazine, in both the Online and Printed editions.

Education - In an effort to improve the ways in which KPIs are understood and employed in organizations worldwide, The KPI Institute provides a broad set of education services. The training offer includes the Certified KPI Professional and Certified KPI Practitioner, as well as specialized training courses, customized to specific functional areas, industries or performance management related topics, like strategic planning and employee performance evaluation.

Along with its research and education projects, The KPI Institute is at the forefront of innovation in performance management, integrating both the academic and practitioner perspectives. Analyzing emerging trends and best practices represents the fundamentals of TKI's body of knowledge.

How to use this book

The KPI Dictionary is a useful tool in the process of understanding, selecting and working with KPIs. The book contains definitions and calculation formulas for more than 4,800+ KPIs covering 25 industries:

- ▶ Agriculture
- ▶ Arts and Culture
- ▶ Construction and Capital Works
- ▶ Customs
- ▶ Education and Training
- ▶ Financial Institutions
- ▶ Government Local
- ▶ Government State / Federal
- ▶ Healthcare

- ▶ Hospitality and Tourism
- ▶ Infrastructure Operations
- ▶ Manufacturing
- ▶ Media
- ▶ Non-profit / Non-governmental
- ▶ Postal and Courier Services
- ▶ Professional Services
- ▶ Publishing
- ▶ Real Estate / Property

- Resources
- ▶ Retail
- ▶ Sport Management
- Sports
- ▶ Telecommunications / Call Center
- ▶ Transportation
- Utilities

Professionals, practitioners, consultants, researchers, managers and academicians can have in their own library a rich database with the most important elements of key performance indicators: definitions and formulas. They don't have to look anymore for them through dozens of publications as The KPI Dictionary brings the most relevant information in one single book.

The KPI Dictionary is easy to use, as the KPIs are clustered on an industry basis and sorted in alphabetical order. Furthermore, each indicator contains the following sections:

NAME

Each KPI name is preceded by a symbol. There are three symbols used depending on the KPI's measurement unit:

- \$ value of: \$ Operating costs
- # number of: # Projects approved
- % percentage of:
- % Projects completed on time

Call handling time

Measures the average time needed for one call to be handled, including the talk time itself and the work performed after the call.

Ai = # Handling time for call 'i', (in minutes), where i=1 to n n = # Calls handled

(A1+A2+...+An)/n

sK165

DEFINITION

Succinct description of the indicator, providing more details in regards to what the KPI is measuring. It also supports a better understanding of how to calculate the KPI.

Call handling time

Measures the average time needed for one call to be handled, including the talk time itself and the work performed after the call.

Ai = # Handling time for call 'i', (in minutes), where i=1 to n n = # Calls handled

(A1+A2+...+An)/n

sK16

SUB-METRICS

Metrics used in calculating the KPI. In some cases, the KPI may not need any other metrics for calculation and this section will coincide with the KPI's name.

Call handling time

Measures the average time needed for one call to be handled, including the talk time itself and the work performed after the call.

Ai = # Handling time for call 'i', (in minutes), where i=1 to n n = # Calls handled

(A1+A2+...+An)/n

sK16

CALCULATION **FORMULA**

Expresses the mathematical formula to compute the KPI. The calculation formula is expressed in six different forms, depending on the specifics of each KPI:

- (A/B)* 100 rate
- A/B ratio
- (A1 + A2 + ... + An)/n average
- *Index* aggregates more items in one score
- Survey data is gathered through a survey

Call handling time

Measures the average time needed for one call to be handled,

Ai = # Handling time for call 'i', (in minutes), where i=1 to n n = # Calls handled

$$(A1+A2+...+An)/n$$

ID CODE

Indicates the unique numerical reference assigned to each KPI on smartKPIs.com. This code can be used to search more details about the KPI on http://www.smartkpis.com/kpi/browse-kpis/

Call handling time

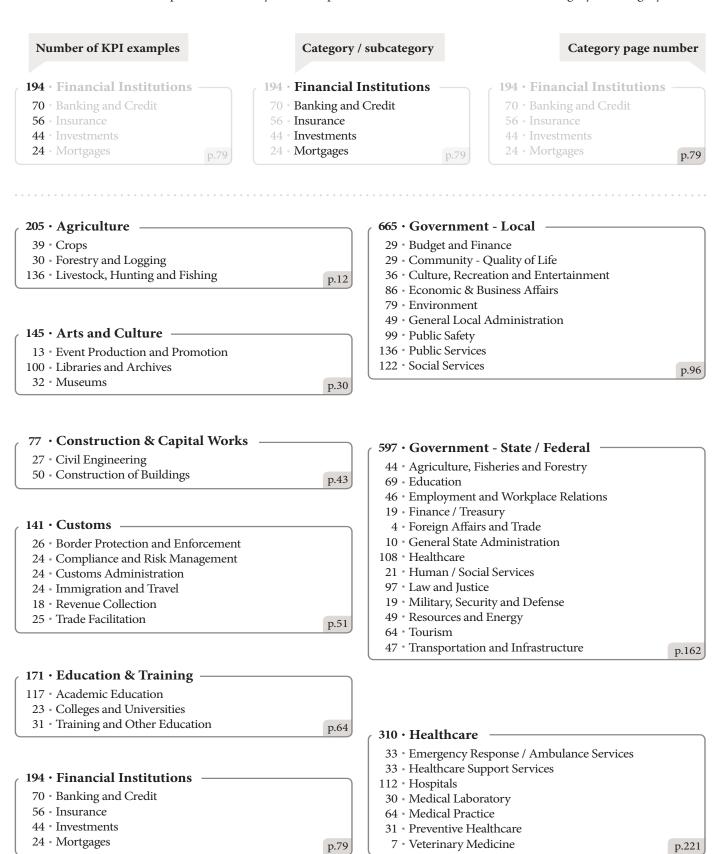
Measures the average time needed for one call to be handled, including the talk time itself and the work performed after the call. Ai = # Handling time for call 'i', (in minutes), where i=1 to n n = # Calls handled (A1+A2+...+An)/nsK165

The KPI Dictionary can be used in the early stages of implementing a performance management framework, in the process of selecting and documenting KPIs, but also to improve an existing performance measurement system. The ways in which one could get the best out of this Dictionary are extremely diverse so we invite you to discover them on your own.

Be a part of the KPIs' world!

KPI Taxonomy

This section lists the categories and subcategories of the KPI taxonomy used for structuring the content of this volume. The numbers in front represent how many KPI examples are available in this volume in each category/subcategory.



, 172 · Hospita	ality & Tourism —————		. 179	9 · Resources —	
_	d Beverage Service			2 · Coal and Minerals Mining	
	accommodation			1 · Oil and Gas	
22 · Tour Op			50	6 • Sustainability / Green Energy	p.353
22 • Travel Aş	gency	p.251			
		1			
270 . Infract	wy atywa Om anati ama		52	· Retail ————	— p.369
	ructure Operations ————				
83 • Airports 101 • Ports					
26 · Railways					
68 · Roads		p.267		· Sport Management ——————	
		p.267		4 · Coaching / Training	
				2 · Sport Club Management	
			4.	1 • Sport Event Organization	p.374
38 • Manufa	acturing ————	— p.293			
30 Manufe	icturing	p.233			
			(150	0 · Sports —	
, 107 · Media			12	2 · American Football	
42 · Broadcas	sting (TV and Radio)		10	0 · Badminton	
44 • Film and				9 · Baseball	
21 · Social M	edia	p.297		0 · Basketball	
				0 · Cricket	
				7 · Football / Soccer 0 · Rugby	
				2 · Tennis	p.382
60 · Non-pr	ofit / Non-governmental ——	p.307			p.302
1,000 F	g	1			
			, 115	5 · Telecommunications / Call Center -	
61 · Postal a	and Courier Services ————	— p.313	- 1	6 · Call Center	
				8 · FTTX	
				1 • Telecommunications	p.398
186 · Profess	ional Services				
24 · Accounti	ing Services				
34 · Business					
37 · Engineer			4 357	7 · Transportation ————————————————————————————————————	
52 • Legal Pra				5 · Airlines	
39 · Recruitm	nent / Employment Activities	p.319		5 · Annhes 5 · Land Transport (Road & Rail)	
			59	9 · Local Public Transport	
				1 · Marine Transport / Shipping	
	_		27	7 · Taxi	p.409
46 · Publish	ning ————	— p.336			
	state / Property —————		- 1	6 · Utilities ——————	
	Management			7 • Electricity	
	ate Development			8 · Natural Gas	
34 • Keal Esta	ate Transactions	p.340	15	1 · Water and Sewage	p.443

Agriculture > Crops

A griculture includes two basic activities, namely the production of crops and animal raising. Also included are service activities incidental to agriculture, as well as hunting, trapping and related activities.

Crops include the production of crop products, covering also the forms of organic agriculture and the growing of genetically modified crops. Agricultural activities exclude any subsequent processing of the agricultural products. However, the preparation of products for the primary markets is included here. The division excludes field construction (e.g. preparing rice paddies, drainage, agricultural land terracing). KPIs for these are included in the Construction industry list of KPIs.

% Adequacy of irrigation \$ Cost of harvesting Measures the proportion of the water depth added at the root of Measures the average expense for harvesting different types of the irrigated plants, out of the water depth required. crops per hectare, tonne or box. A = # Stored water depth after irrigation (in millimeters) A =\$ Harvesting cost B = # Harvested area, or # Production, in tonnes B = # Required water depth (in millimeters) (A/B)*100sK5315 sK608 \$ Cost of pasture production Measures the average cost of pasture production per tonne of % Agricultural machinery availability hay produced or hectare of pasture land managed. Measures the percentage of agricultural machinery, such as combines or tractors, that is active, out of the total number of A =\$ Cost of pasture production agricultural machinery. B = # Tonnes of hay produced, or # Hectares of pasture land managed A = # Available agricultural machinery A/B sK2701 B = # Agricultural machinery(A/B)*100# Crop yield -Measures the average crop size (wheat, corn, fruits) harvested per hectare. % Agricultural water intensity — A = # Crop harvested, in tonnes Measures the percentage of water volume withdrawn for B = # Cultivated land, in hectares irrigation and livestock purposes, out of the total volume of renewable water resources. A/B sK4345 A = # Agricultural water withdrawal # Depth to groundwater B = # Renewable water resources Measures the shortest vertical distance from the soil surface to (A/B)*100the first water level below ground. sK6410 A = # Depth to groundwater # Area of land cultivated sK1492 Measures the total surface of the cultivated area. # Energy per unit volume of water pumped A = # Surface of the land cultivated, in hectares Measures the average energy consumption per cubic meter of water pumped for irrigation. sK445 A = # Energy consumption during the irrigation season (in kWh) B = # Water pumped during the irrigation season (in cubic meters) # Canopy volume Measures the average tree canopy volume, based on the tree height, trunk circumference and canopy diameter. % Farmers using conservation farming methods Ai = # Canopy volume of tree 'i', where i=1 to n Measures the extent to which farmers use conservation tillage n = # Measured trees methods in cultivating land. B = # Tree height (square feet or centimeters) C = # Trunk diameter (inches or centimeters) A = # Farmers using conservation farming methods

B = # Farmers

sK561

(A/B)*100

sK613

D = # Canopy radius (feet or centimeters)

(A1+A2+...+An)/n, where An = B*C*D

THE KPI INSTITUTE

The KPI Institute is the global authority on Key Performance Indicators (KPIs) research and education, providing through its publications and training courses insights on how to measure and learn with KPIs. It developed the first KPI Management Framework and operates several research programs dedicated to performance management, strategy, Balanced Scorecard and Key Performance Indicators. It also operates smartKPIs.com, the result of the research program dedicated to documenting and cataloguing how KPIs are used in practice, an online portal containing the largest collection of well documented KPI examples, with over 20,500 examples from 16 Functional Areas and 25 Industries. Over the last 11 years, The KPI Institute has assisted over 28,000 organizations in finding solutions to their KPI needs.

KPI Dictionary – 4,800+ Key Performance Indicator Definitions, Volume 2: Industries is a novelty in the field and distinguishes itself from the classical structure of a dictionary in that it shows the performance indicators grouped into 25 main industries, each having several subcategories. The dictionary not only defines the indicators, but also contains an explicit presentation of the calculation formula.

smartKPIs.com

The **smart** choice in performance managemen

Contains over 20,500 KPIs examples, including the ones covered in the KPI Dictionary. Specific KPI examples listed in the Dictionary can be searched by using the sk number. Alternatively, visitors can browse, save and export documented examples.

Top 25 KPIs Reports by Functional Area

Top 25 KPIs Reports by Industry



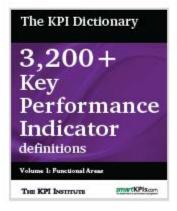












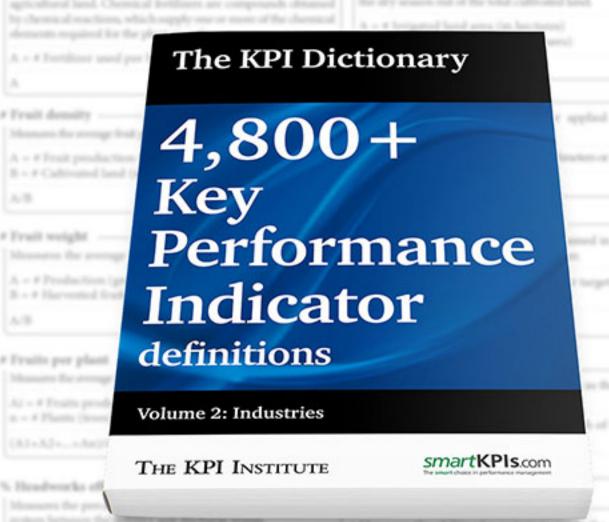






The KPI Institute offers a variety of in-depth publications that enable you to keep up to date with industry trends and leaders. Through its publications, it provides an overview of the performance management state of discipline and offers innovative tools, facilitating the implementation of performance management and measurement systems.





Star # Cubii

A = F T m

 $\Lambda_i = R$ Three special one specializing the hedget

B = 3 Effective area intigated (in his tizera)

A/9

Agriculture + Crap

Get the FULL version of the Dictionary!

Buy your full copy of The KPI Dictionary Vol. 2: Industries and gain unlimited access to 4,800 + KPIs from 25 different industries and 94 specific subcategories.

To order now access the following webpage.

 $\Lambda = \theta$ Ownell terigotion time (in b)

E - # Dups of intigation